



## EMPLOYER REGISTRATION FORM

Office Use Only

For employers who are **obliged** to pay the Long Service Leave Levy for “**eligible employees**”, as defined in the **Coal Mining Industry (Long Service Leave) Administration Act 1992**, to the Coal Mining Industry (Long Service Leave Funding) Corporation.

Company Name

Company Trading Name (if different to above)

ACN / ABN

Business Structure (please tick)

Company  Trust  Partnership  Sole Trader

Business Address

  
 Postcode

Postal Address (if different to business address)

  
 Postcode

Telephone

 ( )

Facsimile

 ( )

Email

Main Contact – Full Name

Main Contact - Position

Additional Contact 1 – Full Name

Additional Contact 1 – Position

Additional Contact 1 – Email

Additional Contact 1 - Phone Number

## EMPLOYER REGISTRATION FORM CONT.

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Additional Contact 2 – Full Name

Additional Contact 2 – Position

Additional Contact 2 – Email

Additional Contact 2 - Phone Number

\*'Eligible' Employer Commencement Date

Financial Year Month End (e.g. Jun)

**Please Note\*** this is the date you employed 'eligible' employees

\*Bank Account Details for Reimbursement

Account Name	
Financial Institution	
BSB	
Account Number	

**Please Note\*** Bank Account Details for Reimbursement require verification of bank details. (See below)

Name of Authorised Officer

Position

Signature of Authorised Officer

Date

Please post, fax or email the completed form as well as:

- Verification of ASIC registration details or ABN registration details
- Verification of bank details for reimbursement:
  - the top of a bank statement with relevant details listed
  - **or** a copy of a void bank deposit slip
  - **or** bank details on company letterhead signed by an authorised officer

### Privacy Statement

Personal information collected by Coal LSL is protected by the Privacy Act 1988. Our Privacy Policy is available at [www.coallsl.com.au](http://www.coallsl.com.au) and sets out the primary purposes for which Coal LSL collects, uses and discloses your personal information. Coal LSL will not use or disclose your personal information for other purposes unless you consent or it is permitted to do so by the Privacy Act.